

SOFTWARE ENGINEERING PROCESS IMPROVEMENT  
SOLICITATION NNC13Z58019R  
GOVERNMENT RESPONSES TO INDUSTRY QUESTIONS/COMMENTS

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1. Are you limiting offerors to only those organizations that are Official CMMI Institute Partners?

No. However, the majority of the work for this requirement will be CMMI-related and instructors and lead appraisers for CMMI need to operate under a CMMI-Institute Partnership.

2. There are only a limited number of Certified High Maturity Lead Appraisers; therefore many of the offerors will necessarily be including the same Certified High Maturity Lead Appraisers on their various different teams. Are you limiting offerors only to those partners who are the Primary Sponsors of Certified High Maturity Lead Appraisers, so multiple offerors don't bid the same/overlapping resources?

The Government realizes there are a limited number of Certified High Maturity Lead Appraisers, therefore, are not limiting offerors to only those partners who are Primary Sponsors of Certified High Maturity Lead Appraisers.

3. The RFP calls for Certified CMMI-Dev Instructors. Many Instructors are not Certified High Maturity Lead Appraisers. Is it your intention to limit the offerors to those organizations who propose only Instructors who are also High Maturity Lead Appraisers, as they are the instructors most able to speak authoritatively to matters of High Maturity?

Certified CMMI-Dev Instructors do not also have to be Certified High Maturity Lead Appraisers.

4. Are you only accepting bids from USA headquartered companies?

No. Responses are not restricted to US companies.

5. Is the provider expected to be authorized by the CMMI Institute to provide 'High Maturity' appraisal services?

Yes, the Offeror should be able to provide CMMI-Institute certified high maturity Lead Appraisers.

6. How are High Maturity CMMI services expected to be used by NASA? (e.g.: expected number of High Maturity appraisals over the life of the contract.)

All appraisal services have been provided by CMMI-Institute certified high maturity Lead Appraisers under the current contract. Any Center has the option to choose to be appraised at a high maturity level and we need to support those appraisals under this contract.

7. Reference page 22, Price Proposal Introductory Page, and Form 1449 Item 24. Can you please confirm that the Total Proposed Amount requested on page 22 (section Price Proposal Introductory Page) as well as item 24 in form 1449 is the total pricing for the 5 sample tasks?

Yes, for evaluation purposes the total pricing that will be evaluated includes the offeror's response to the sample tasks.

8. Reference Section A – Volume I – Technical Capability, Top of Page 20. Should the cost breakdown for each of the sample tasks be shown in both Volume I and Volume II (Cost Volume)?

No. Just in Volume II.

9. Reference Section B – Volume I – Relevant Experience and past Performance, page 21. When are the Past Performance Client Questionnaires due to the contracting officer from the clients?

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Past Performance Client Questionnaires are due by May 24, 2013.

10. Reference Section B – Volume I – Relevant Experience and past Performance, page 21. When are we required to submit the Performance Client Questionnaires to our Clients?

As soon as possible, responses can be sent to [Eunice.J.Adams-Sipp@nasa.gov](mailto:Eunice.J.Adams-Sipp@nasa.gov).

11. Reference Section C – Volume II – Cost/Price, bottom of page 21. The last paragraph refers to "...all applicable templates provided herein..." Are Attachment C and Form 1449 the only templates we are to use?

Potential Offerors may use their own format to submit cost information in accordance with Section 54C of the solicitation.

12. Reference Section 56 – Source Selection and Evaluation Factors. Page 26, item c. Can you please clarify the apparent contradiction between the two statements?

"As individual factors, Technical Capability is more important than Experience and Past Performance which is more important than Cost/Price."

"Technical Capability, Experience and Past Performance and Cost/Price are approximately equal in importance"

The sentence 'As individual factors, Technical Capability is more important than Experience and Past Performance which is more important than Cost/Price.' will be removed.

13. Reference PAGE 20 - B. VOLUME I - RELEVANT EXPERIENCE AND PAST PERFORMANCE. Can you please clarify the following relevant experience statement? As currently written this information would be very burdensome to generate, and will exceed the page limitations.

"A list of **all** relevant government and industry contracts involving types of related effort. These contracts should demonstrate the Offeror's capabilities to perform this requirement."

We recommend modifying the requirement to remove the word "all".

Offerors should provide relevant government and industry contracts without exceeding the page limitations. Information exceeding page limitations will not be evaluated. Offerors should use their own discretion regarding the relevant experience provided in response to this solicitation.

14. Reference page 20, HARD COPY PROPOSAL SUBMISSION INSTRUCTIONS. Can you accept the proposal electronically (e.g., via email in PDF or Word format, or upload to a portal) and not require hard copy and CD? A hard copy requirement makes an already tight proposal deadline even tighter.

No. Offerors may only submit proposals in accordance with instructions in the solicitation.

15. Reference Statement of Work, Sample Task #3 – Does the conduct of the class include the development of the training and materials, or should we assume that the class is already developed and this task's scope is just the conduct of the training?

The Offeror will develop training and provide all the materials to conduct the training.

16. Reference page 21 C. Volume II – Cost/Price, Pricing Information, second bullet, "The contractor shall provide fully burdened labor rates for this contract." Does the government require both offsite and onsite fully burdened rates?

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No. The Offeror should provide their fixed fully burdened labor rates. We will not need onsite fully burdened rates.

11. We respectfully request a 14-day extension.

The Government will not provide an extension at this time.